Checklist
Should you reflect on your Daily Scrum?

From time to time it is worthwile to reflect on a Scrum Event in a Sprint Retrospective. This list will help you to asses if it is time for your Daily Scrum. Tick the appropriate box, if it is true. It more than 6 questions are open, it is worthwile.

Our Daily Scrum...

1.) ... takes place daily ☐
2.) ... always takes place at the same time ☐
3.) ... is always at the same place ☐
4.) ... is a real exchange for the developers ☐
5.) ... uses the timebox of 15 minutes ☐
6.) ... includes active participation of all developers ☐
7.) ... takes place on time ☐
8.) ... gives us the space to talk about progress towards the sprint goal ☐
9.) ... is the coordination of an action plan for the day ☐
10.) ... all developers participate ☐
11.) ... is designed according to the team needs ☐
12.) ... uses a Sprint Backlog ☐
13.) ... is prepared: everyone knows what they are working on ☐
14.) ... Developers actively work with the Sprint Backlog themselves ☐
15.) ... addresses impediments ☐
16.) ... does not slip into details ☐
17.) ... is not a status meeting ☐
18.) ... we do not find boring ☐
19.) ... makes clear to everyone who is working on what ☐
20.) ... doesn't mindlessly pray down three questions ☐